

# Scaleby Parish Council



Clerk: Nick Phillips  
14 Twickenham Court  
Carlisle  
CA1 3TW  
Tel: 0750 800 1602  
clerk@scaleby.org.uk  
www.scaleby.org.uk

Chairman: Cllr. George McGarr OBE

## Minutes of the Scaleby Parish Council meeting held on Tuesday 23 July 2024 at 7.30pm in Scaleby Village Hall.

**Present:** G McGarr OBE (Chair), S Brown, M Grant, G Little, R Marston, T Moore, L Thompson

**Also Present:** N Phillips (Clerk/RFO)

16. **APOLOGIES FOR ABSENCE** - received apologies and approved reasons for absence from Cllr Hogg
17. **MINUTES OF THE COUNCIL MEETING held on 15 May 2024** - authorised the chair to sign, as a correct record, the minutes of the meeting held on 15 May 2024.
18. **DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION - none**
- Register of Interests: Councillors are reminded of the need to update their register of interests
  - To declare any personal interests in items on the agenda and their nature
  - To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)
  - To make any requests for dispensation
19. **Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**  
To decide whether there are any items of business which require exclusion of the press and public none
20. **PUBLIC PARTICIPATION (20 MINUTES ALLOWED) – none present**
21. **CUMBERLAND COUNCILLOR REPORTS–none present.**
22. **PLANNING APPLICATIONS -**
- resolved to submit observations on the following applications as detailed

24/0423	Barclose Farm, Barclose, Scaleby, Carlisle, CA6 4LH	Conversion Of End Barn To Living Annexe Together With Balcony & External Steps
No observations		
24/0415	West Highberries Farm, Scaleby, Carlisle, CA6 4LD	Variation Of Condition 2 (Approved Documents) Of Previously Approved Application 22/0171 (Change Of Use Of Barns To 2no. Dwellings) To Amend The Approved House Designs
No observations		



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- b. noted the following applications that were delegated to the Clerk for decision following consultation with councillors and the comments below made online.

24/0305	Scaleby Village Hall, Scaleby, Carlisle CA6 4LJ	Proposed Refurbishment Of Village Hall Comprising Demolition Of Existing Extensions; Erection Of Replacement Extension To Side And Rear To Provide New Entrance With Access Ramp, Kitchen, Store Room, Toilets And Plant Room	Support
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## 23. FINANCE

- a. **Payments- authorised** schedule of payments totalling £1617.80 (VN 05-21)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
Payments already made							
5	21/04/2024	HSBC	0	Bank Charges	8.00	0.00	8.00
7	21/05/2024	HSBC	0	Bank Charges	8.00	0.00	8.00
8	31/05/2024	Zurich Municipal	0	Insurance	304.00	0.00	304.00
9	13/06/2024	Starboard Systems Ltd	INV-6224	Subscription	99.00	19.80	118.80
10	17/06/2024	Nick Phillips	Salary	Salary	332.80	0.00	332.80
11	17/06/2024	HMRC	475PW00174663	PAYE	83.20	0.00	83.20
14	21/06/2024	HSBC	0	Bank Charges	8.00	0.00	8.00
Payments to be made							
12	03/07/2024	Scaleby Village Hall	INV-0411	Room Rental	30.00	0.00	30.00
13	15/07/2024	Starboard Systems Ltd	INV-6225	Subscription	15.00	3.00	18.00
15	21/07/2024	HSBC	0	Bank Charges	8.00	0.00	8.00
16	24/07/2024	Nick Phillips	Salary	Salary	257.20	0.00	257.20
17	24/07/2024	HMRC	475PW00174663	PAYE	59.80	0.00	59.80
18	24/07/2024	Scaleby Village Hall	INV-0413	Room Rental	30.00	0.00	30.00
19	21/08/2024	Nick Phillips	Salary	Salary	257.20	0.00	257.20
20	21/08/2024	HMRC	475PW00174663	PAYE	59.80	0.00	59.80
21	28/07/2024	Information Commissioner's Office	ICO fee	Subscription	35.00	0.00	35.00

- b. **Monthly reconciliation (May and June 2024)** –received and noted the reconciliation and balances checked by Cllr McGarr.
- c. **Monthly budget update- received and noted**

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- d. **Receipt –noted** receipt from Cumberland Council R02 Bus Shelter grant, £2300.
24. **HIGHWAY MATTERS:** Noted that there is likely to be disruption in the parish with broadband installation.
25. Scaleby Village Hall –
  - a. received and noted the communication from Hellen Aitken regarding the relationship between the Village Hall Committee and the Parish Council.
  - b. resolved to award a grant to the Village Hall Committee for payment of the insurance and authorised the clerk to make the payment.
26. Banking –resolved to accept the Clerk’s recommendation to move to Unity Trust Bank with the following as signatories: N Phillips, Cllr Moore, Cllr Brown to be signatories with only one needed to counter authorise.
27. Speed indicator devices – Discussed the issues with speeding and resolved to go ahead with the proposal and identify the potential sites.
28. **Councillors’ reports and items for future agenda**
  - Asset register**
  - Hallburn Wind Farm**
  - Cllr Moore will be refurbishing the last heritage finger post**
29. **Date of next meeting**

**The next meeting of the Parish Council** will take place on Tuesday 24 September 2024 in Scaleby Village Hall at 7.30pm. Agenda items to be submitted to the Clerk by 12 noon on Friday 13 September 2024.  
Meeting closed at 20.25